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## OFFICE OF PERSONNEL MANAGEMENT

WASHINGTON, D.C. 20415

March 16, 1979

Secretariat Room 1304—1900 E St., N.W. Code 101, Ext. 26266 or Area Code 202—632-6266

TO:

Members of the IAG Committee on Development

and Training

FROM:

Rosemary Figueroa

Staff Assistant

SUBJECT:

Meeting of the IAG Committee on Development

and Training

A meeting of the IAG Committee on Development and Training will be held on:

DATE: Friday, March 30, 1979

TIME: 9:30

PLACE: Room 1304, Office of Personnel Management

## Agenda will include:

- Status report on executive/management development
- Performance appraisal training for managers and supervisors
- Status of delegation of training authorities to agencies
- Discussion of the role and relationship of the IAG/CODAT to OPM's Work Force Effectiveness and Development (WED) and Executive Personnel Management Development (EPMD)
- OPM publication review